



IBSAR[®] **School of Law**

Criteria 2

2.5: Evaluation Process and Reforms

2.5.2. Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient



IBSAR School of Law has established an independent committee to look after the internal examination process. This committee ensures timely conduction of internal assessment with proper discipline. It also overlooks the examination supplies, evaluation by examiners, and results at Institutional level. All grievances regarding the internal assessment can be directly put forward to this committee using the internal Examination Grievance Form. The committee regularly meets, plans the activities, and solves any grievances with fair judgment. The Institute also ensures its confidentiality and fairness. The exam-related grievances are addressed by the committee and it ensures timely response to the students.

A. Exam grievances like

1. Hall ticket is not generated
2. Spelling mistakes in the name of the student or seat number wrongly printed
3. Course fees or exam fees are charged higher as per the student's view.
4. Result not declared in stipulated time due to some unavoidable issues.
5. The student is absent from the exam
6. The subject mentioned in the timetable or printed on the hall ticket might be wrong)
7. Discrepancies regarding exam questions.
8. Disagreement regarding Exam Evaluation.
9. Concerns about the accuracy and fairness of the exam grading system.

B. Handling University related grievances

University-related grievances like timely conduction of internal exams, mismanagement of internal examination mark sheets, and technical problems are handled by the committee. The Committee discusses the grievance in the scheduled meeting and finds a timely solution. The grievance report along with the solution is forwarded to the University for further action. The institute ensures timeliness for submission of university grievances and after the responses are received from the University, the same is communicated to students.



Vinita Pundir

PRINCIPAL
IBSAR SCHOOL OF LAW
DAHIVALI, KARJAT,
DIST. RAIGAD-410201

- **C. College-level grievances**

- A College-level grievance committee deals with issues related to examinations at the college or at the higher education level. The college ensures that the internal examinations are conducted as per the guidelines given by the university. Grievances typically include grading disputes, exam administration issues, mismanagement, scheduling conflicts, academic misconduct allegations, incomplete or incorrect exam materials, etc. Response to exam-related grievances is resolved within the stipulated time.
- The specific grievances considered by a college-level exam committee may vary based on the college policies and procedures.



Vinita V. Pundir

PRINCIPAL
IBSAR SCHOOL OF LAW
DAHIVALI, KARJAT,
DIST. RAIGAD-410201

To,
Respected madam
IBSAR School of Law,
Dahivali, Karjat.

Academic ~~Date~~ - 2021-2022,
Year -
Date - 5/08/2021.

Subject: → Hall Ticket is not Received yet.

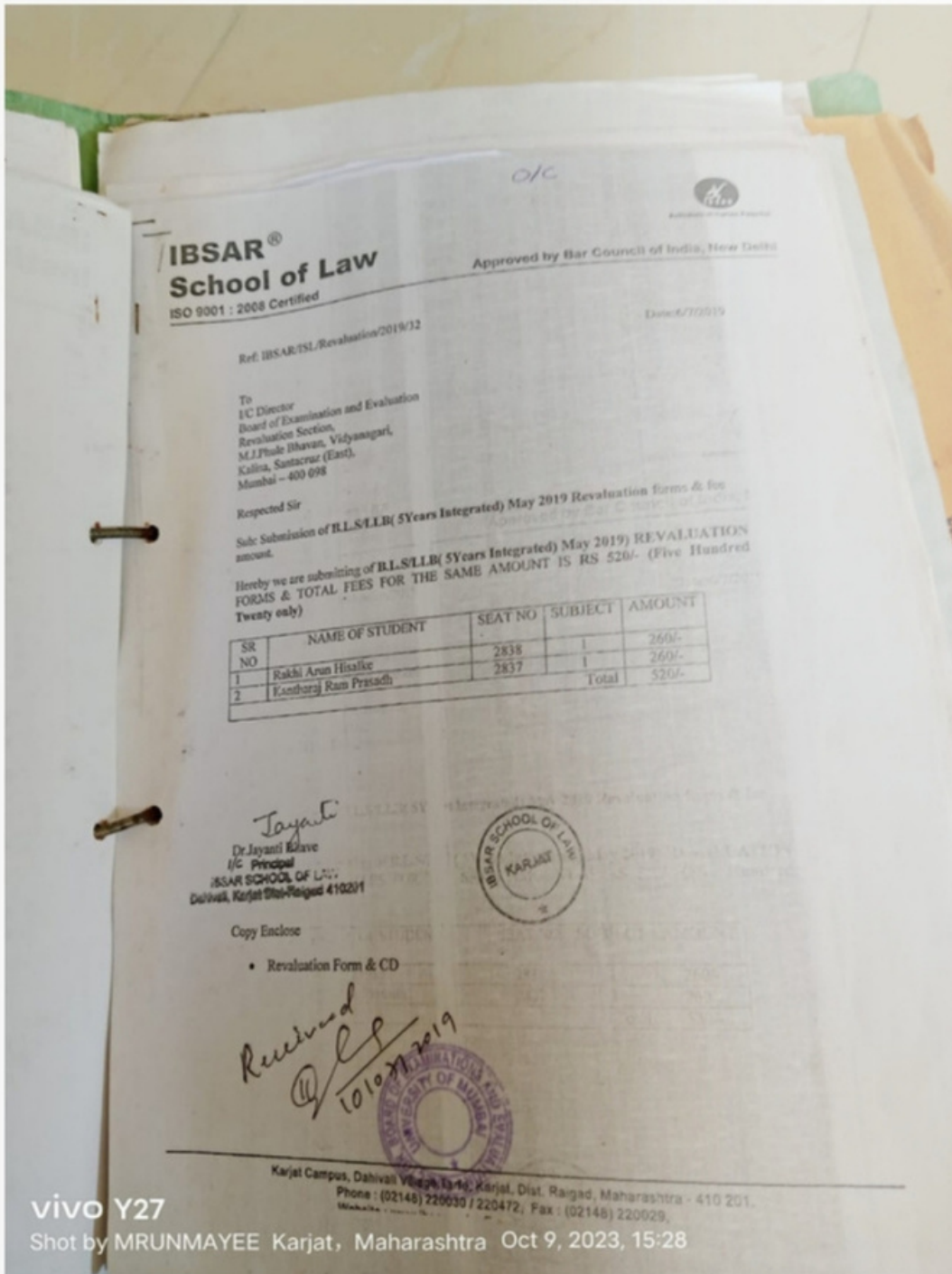
Respected madam,
my self Gayatri Navin Badle, I'am student of
1st year B.L.S.L.B OF your college. I was on leave for
some day's due to unavoidable reasons. so, I have not
received my hall ticket of SEM-II yet.
So, I request you please kindly arrange for
the same.

Yours Faithfully,
Gayatri Navin Badle
Student of 1st year B.L.S.L

GNBadle



Vinita V. Purohit
PRINCIPAL
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Vinita Pundir

PRINCIPAL
 IBSAR SCHOOL OF LAW
 DAHIVALI, KARJAT,
 DIST. RAIGAD-410201

Academic - 2018 - 2019
Year
Date - 10/12/2018

To,
Respected Madam,
IBSAR School of LAW,
Dahivali, Karjat.

Sub :- Spelling Mistakes, in name wrongly
printed on Hall ticket.

Respected Madam,

Myself Pranali Amanta Agiwale, I'm
students of 1st Year B.L.S.L.L.B of your
college. I have found spelling mistake
in my name on my Examination Hall
ticket of Sem I.

So, I request You to please
correct it as soon as possible and
Kindly arranged for the same.

Yours sincerely,
Pranali A. Agiwale
student of 1st Year
B.L.S.L.L.B
Pranali



Vinita V. Pundir

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